

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

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Small PHA Plan Update  
Annual Plan for Fiscal Year: **2002**

# **HOUSING AUTHORITY OF SCOTTSVILLE**

## **KY 104**

## Annual PHA Plan Fiscal Year 2002

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## PHA Plan Agency Identification

**PHA Name:** Housing Authority of Scottsville

**PHA Number:** KY 104

**PHA Fiscal Year Beginning:** 04/01/2002

### PHA Plan Contact Information:

Name: David Dinwiddie

Phone: 270-237-4062

TDD:

Email (if available): has@nctc

### Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting:  
(select all that apply)

- ☒ Main administrative office of the PHA
- ☐ PHA development management offices

### Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- ☒ Main administrative office of the PHA
- ☐ PHA development management offices
- ☐ Main administrative office of the local, county or State government
- ☒ Public library
- ☐ PHA website
- ☐ Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- ☒ Main business office of the PHA
- ☐ PHA development management offices
- ☐ Other (list below)

### PHA Programs Administered:

- ☐ Public Housing and Section 8      ☐ Section 8 Only      ☒ Public Housing Only

## **Executive Summary**

[24 CFR Part 903.7 9 (r)

At the start of the current fiscal year, none of the projects projected for CIAP 1997, 1999 or Capital Fund 2000 were completed. During the past year, the Housing Authority of Scottsville has made great strides in finishing the projects budgeted for those funds as well as for the Capital Fund 2001. As of this writing there only two projects that are not completed and they will be finished by the end of the current fiscal year ending March 31, 2002.

During the exterior work, problems with the roofs were found to be worse than orginially estimated. This plan reflects those findings. In addition, land was purchased for a park, site improvements have been made and the equipment and fence are in their final phase. As part of 2002 Annual Plan the remaining shelter, walks and landscaping will be completed.

The REAC score for the current year have improved greatly (over 18 points). This plan also reflects areas noted in the last inspection.

This year, the Housing Authority of Scottsville will be requesting from HUD the authority to purchase an adjoining building to expand office and community activity space, and convert the original office to a designated handicap apartment.

## **1. Summary of Policy or Program Changes for the Upcoming Year**

## **2. Capital Improvement Needs**

A. ☒ Yes ☐ No: Is the PHA eligible to participate in the CFP in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA's estimated or actual (if known) Capital Fund Program grant for the upcoming year? \$ 110,477

C. ☒ Yes ☐ No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete the rest of Component 7. If no, skip to next component.

### D. Capital Fund Program Grant Submissions

#### **(1) Capital Fund Program 5-Year Action Plan**

The Capital Fund Program 5-Year Action Plan is provided as Attachment C

#### **(2) Capital Fund Program Annual Statement**

The Capital Fund Program Annual Statement is provided as Attachment B

### **3. Demolition and Disposition**

1. ☐ Yes ☒ No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to next component ; if “yes”, complete one activity description for each development.)

#### 2. Activity Description

<b>Demolition/Disposition Activity Description (Not including Activities Associated with HOPE VI or Conversion Activities)</b>
1a. Development name: 1b. Development (project) number:
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. Number of units affected:
6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Relocation resources (select all that apply) <input type="checkbox"/> Section 8 for      units <input type="checkbox"/> Public housing for      units <input type="checkbox"/> Preference for admission to other public housing or section 8 <input type="checkbox"/> Other housing for      units (describe below)
8. Timeline for activity: a. Actual or projected start date of activity: b. Actual or projected start date of relocation activities: c. Projected end date of activity:

#### **4. Voucher Homeownership Program**

[24 CFR Part 903.7 9 (k)]

- A. ☐ Yes ☒ No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to next component; if “yes”, describe each program using the table below (copy and complete questions for each program identified.)

#### **B. Capacity of the PHA to Administer a Section 8 Homeownership Program**

The PHA has demonstrated its capacity to administer the program by (select all that apply):

- ☐ Establishing a minimum homeowner down payment requirement of at least 3 percent and requiring that at least 1 percent of the down payment comes from the family’s resources
- ☐ Requiring that financing for purchase of a home under its section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards
- ☐ Demonstrating that it has or will acquire other relevant experience (list PHA experience, or any other organization to be involved and its experience, below):

#### **5. Safety and Crime Prevention: PHDEP Plan**

[24 CFR Part 903.7 (m)]

- A. ☐ Yes ☒ No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA’s estimated or actual (if known) PHDEP grant for the upcoming year? \$ N/A

- C. ☐ Yes ☒ No Does the PHA plan to participate in the PHDEP in the upcoming year? If yes, answer question D. If no, skip to next component.

- D. ☐ Yes ☒ No: The PHDEP Plan is attached at Attachment \_\_\_\_\_

## **6. Other Information**

### **A. Resident Advisory Board (RAB) Recommendations and PHA Response**

1. ☒ Yes ☐ No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board?
2. If yes, the comments are Attached at Attachment F.
3. In what manner did the PHA address those comments? (select all that apply)
  - ☐ The PHA changed portions of the PHA Plan in response to comments  
A list of these changes is included
    - ☐ Yes ☐ No: below or
    - ☐ Yes ☐ No: at the end of the RAB Comments in Attachment \_\_\_\_.
  - ☒ Considered comments, but determined that no changes to the PHA Plan were necessary. An explanation of the PHA's consideration is included at the end of the RAB Comments in Attachment F

### **B. Statement of Consistency with the Consolidated Plan**

1. Consolidated Plan jurisdiction: Commonwealth of Kentucky (Kentucky Housing Corporation)
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)
  - ☒ The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
  - ☒ The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
  - ☒ The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
  - ☒ Activities to be undertaken by the PHA in the coming year are consistent with specific initiatives contained in the Consolidated Plan. (list such initiatives below)

Specific initiatives address by the Housing Authority, that are contained in the Consolidated Plan are in areas of quality of life, such as landscaping the park and the improvements to the apartments such as the roofs.
  - ☒ Other – Certification by State Official for the Five Year Plan with no changes in the annual plan.



3. PHA Requests for support from the Consolidated Plan Agency

☐ Yes ☒ No: Does the PHA request financial or other support from the State or local government agency in order to meet the needs of its public housing residents or inventory? If yes, please list the 5 most important requests below:

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

The current Consolidated Plan written in 1997 was review for consistence with the PHA's plan. In the area of housing, the PHA is striving to maintain decent and affordable housing as outlined in the Consolidated Plan. In January, the Executive Director was appointed by the Mayor and is currently serving on the Consolidated Plan Committee for the new 5 Year Consolidated Plan.

## C. Criteria for Substantial Deviation and Significant Amendments

### 1. Amendment and Deviation Definitions

The Board of Commissioners adopted as the standard; any change that affects the resident with an expenditure of more than \$20,000 must be subject to public review. The deviation and amendment to the 5-year Plan as stated in this current plan was been review by the Board of Commissioners, the Resident's Advisory Board, and a full public hearing.

#### A. Substantial Deviation from the 5-year Plan:

### LAST YEAR'S FIVE YEAR PLAN

Year 2 FY 2001	Quantity	Est. Cost	Year 3 FY 2002	Quantity	Est. Cost
Park Land Improvement	1	\$17,000	Playground Equipment	1	\$25,000
Replace Kitchen Cabinets	5	\$9,500	Replace Kitchen Cabinets	26	\$49,400
Install HW Smoke Dect.	198	\$15,000	Additional Sidewalks	800	\$5,077
Install GFI's	118	\$10,000	Replace Interior Doors	50	\$10,000
Landscaping	36	\$7,941	Interior painting	30	\$19,000
Maintenance Truck	1	\$15,000	Replace Electrical Meters	57	\$2,000
Sidewalk Repair		\$12,000			
Resurface streets					
	33,482	\$23,000			

Total			\$109,441	Total			\$110,477
Year 4 FY 2003	Quantity	Est. Cost		Year 5 FY 2004	Quantity	Est. Cost	
Install Closet Headers	100	\$40,000		Purchase Stoves	57	\$14,250	
Install Closet Doors	100	\$20,000		Refrigerators	57	22,800	
Replace Interior Doors	100	\$20,000		Mower & Attachments	1	\$14,000	
Install Dryer Plugs/Vents	56	\$33,791		Office Renovation	1	\$17,648	
				Garbage Disposals	56	\$22,400	
				Automobile	1	\$26,107	

**REVISED FIVE YEAR PLAN**

<b>Year 2 FY 2003</b>	<b>Quantity</b>	<b>Est. Cost</b>	<b>Year 3 FY 2004</b>	<b>Quantity</b>	<b>Est. Cost</b>
Modernization Administration		\$11,380	Modernization Administration		\$11,720
Replace Shingles	4 Builds.	15,000	Replace Shingles	4 Builds.	15,000
Van	1	20,000	Bathroom Renovation	46	30,000
Bathroom Renovation	10	7,000	Fence		10,485
Painting (Force Labor Acct)	56 units	18,000	Interior Doors	112	30,000
Floors		22,411	(Force Labor Acct.)		
Kitchen Cabinets	7	20,000	Kitchen Cabinets	14	20,000
<b>Total</b>		<b>\$113,791</b>	<b>Total</b>		<b>\$117,205</b>
<b>Year 4 FY 2005</b>	<b>Quantity</b>	<b>Est. Cost</b>	<b>Year 5 FY 2006</b>	<b>Quantity</b>	<b>Est. Cost</b>
Modernization Administration		\$12,072	Modernization Administration		\$12,434
Install Closet Headers	100	43,649	Mower & Attachments	1	15,000
Install Closet Doors	100	23,750	Exterior Lighting	57	27,000
Replace Shingles	3 Builds.	11,250	Stoves/Hoods	57	18,000
Install Dyer Plugs/Vents	56 units	10,000	Refrigerators	57	26,000
(Force Labor Acct.)			Garbage Disposal	57	15,000
Kitchen Cabinets	8	20,000	(Force Labor Acct.)		
<b>Total</b>		<b>\$120,721</b>	<b>Total</b>		<b>\$124,343</b>

**B. Significant Amendment or Modification to the Annual Plan:**

While doing work on the exterior modernization, the roofs were found to be in worse condition than earlier estimated, therefore the worst buildings have been moved up in the plan and projects moved around to accommodate.

These changes have been reviewed in an advertised public meeting, a scheduled Resident Council Meeting and by the Board of Commissioners.

## **Attachment A**

### **Supporting Documents Available for Review**

PHAs are to indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Related Plan Component</b>
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan (not required for this update)	5 Year and Annual Plans
X	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Housing Needs Statement of the Consolidated Plan for the jurisdiction/s in which the PHA is located and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Any policy governing occupancy of Police Officers in Public Housing X check here if included in the public housing A&O Policy	Annual Plan: Eligibility, Selection, and Admissions Policies
N/A	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the method for setting public housing flat rents X check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development X check here if included in the public housing A & O Policy	Annual Plan: Rent Determination

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Related Plan Component</b>
N/A	Section 8 rent determination (payment standard) policies <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Results of latest binding Public Housing Assessment System (PHAS) Assessment	Annual Plan: Management and Operations
N/A	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency
X	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
N/A	Any required policies governing any Section 8 special housing types <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures X check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
N/A	Section 8 informal review and hearing procedures <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for any active grant year	Annual Plan: Capital Needs
X	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants	Annual Plan: Capital Needs
N/A	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing	Annual Plan: Capital Needs
X	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing §504 of the Rehabilitation Act and the Americans with Disabilities Act. See, PIH 99-52 (HA).	Annual Plan: Capital Needs
N/A	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
N/A	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
N/A	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937	Annual Plan: Conversion of Public Housing

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Related Plan Component</b>
N/A	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
N/A	Policies governing any Section 8 Homeownership program (section _____ of the Section 8 Administrative Plan)	Annual Plan: Homeownership
X	Cooperation agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies	Annual Plan: Community Service & Self-Sufficiency
N/A	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
X	Section 3 documentation required by 24 CFR Part 135, Subpart E	Annual Plan: Community Service & Self-Sufficiency
N/A	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
N/A	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report	Annual Plan: Safety and Crime Prevention
N/A	PHDEP-related documentation: <ul style="list-style-type: none"> <li>· Baseline law enforcement services for public housing developments assisted under the PHDEP plan;</li> <li>· Consortium agreement/s between the PHAs participating in the consortium and a copy of the payment agreement between the consortium and HUD (applicable only to PHAs participating in a consortium as specified under 24 CFR 761.15);</li> <li>· Partnership agreements (indicating specific leveraged support) with agencies/organizations providing funding, services or other in-kind resources for PHDEP-funded activities;</li> <li>· Coordination with other law enforcement efforts;</li> <li>· Written agreement(s) with local law enforcement agencies (receiving any PHDEP funds); and</li> <li>· All crime statistics and other relevant data (including Part I and specified Part II crimes) that establish need for the public housing sites assisted under the PHDEP Plan.</li> </ul>	Annual Plan: Safety and Crime Prevention
X	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G) <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Pet Policy
X	The results of the most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
N/A	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
N/A	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

<b>Annual Statement/Performance and Evaluation Report</b> <b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary</b>					
<b>PHA Name:</b> Housing Authority of Scottsville		<b>Grant Type and Number</b> Capital Fund Program: KY104501-02			<b>Federal FY of Grant:</b> 2002
<input checked="" type="checkbox"/> <b>Original Annual Statement</b> <input type="checkbox"/> <b>Reserve for Disasters/ Emergencies</b> <input type="checkbox"/> <b>Revised Annual Statement (revision no:1)</b>					
<input type="checkbox"/> <b>Performance and Evaluation Report for Period Ending:</b> <input type="checkbox"/> <b>Final Performance and Evaluation Report</b>					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements				
4	1410 Administration	\$11,048			
5	1411 Audit				
6	1415 liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement	\$71,400			
10	1460 Dwelling Structures	\$28,029			
11	1465.1 Dwelling Equipment1 Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1502 Contingency				
20	Amount of Annual Grant: (sum of lines 2-19)	\$110,477			
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security				
24	Amount of line 20 Related to Energy Conservation Measures				



**Annual Statement/Performance and Evaluation Report****Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)****Part II: Supporting Pages**

PHA Name:		Grant Type and Number				Federal FY of Grant:		
Housing Authority of Scottsville		Capital Fund Program: KY104501-02				2002		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
KY 104-001	Modernization Administration	1410	1	\$11,048				
Scottsville	Replace Kitchen Cabinets	1460	15	44,400				
	Office Renovation	1450		19,000				
	Replace Shingles	1460	4	15,000				
	Handicap Renovation	1460	1	10,000				
	Additional Sidewalks	1450		5,077				
	Landscaping Park	1450		3,952				
	Replace Electric Meters	1460	57	2,000				
				\$110,477				



# Capital Fund Program Five-Year Action Plan

## Part I: Summary

PHA Name		<input checked="" type="checkbox"/> <b>Original 5-Year Plan</b> <input type="checkbox"/> <b>Revision No:</b>			
Development Number/Name/HA-Wide	Year 1	Work Statement for Year 2 FFY Grant: PHA FY: 2003	Work Statement for Year 3 FFY Grant: PHA FY: 2004	Work Statement for Year 4 FFY Grant: PHA FY: 2005	Work Statement for Year 5 FFY Grant: PHA FY: 2006
<i>KY104</i>	Annual Statement	\$113,791	\$117, 205	\$120,721	\$124,343
CFP Funds Listed for 5-year planning		\$113,791	\$117, 205	\$120,721	\$124,343
Replacement Housing Factor Funds					

## Capital Fund Program Five-Year Action Plan

## Part II: Supporting Pages—Work Activities

[illegible]

## Capital Fund Program Five-Year Action Plan

## Part II: Supporting Pages—Work Activities

Activities for Year : <u>  4  </u> FFY Grant: PHA FY: 2005			Activities for Year: <u>  5  </u> FFY Grant: PHA FY: 2006		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
KY104	Modernization Admin.	\$12,072	KY104	Modernization Admin.	\$12,434
	Kitchen Cabinets	20,000		Mower and Attach.	15,000
	Replace Shingles	11,250		Exterior Lighting	27,000
	Install Closer Headers	43,649		Stoves/Hoods	18,000
	Install Closet Doors	23,750		Refrigerators	26,000
	Install Dyer plugs/vents (Force Labor Account)	10,000		Garbage Disposal (Force Labor Account)	15,000
				Fence	10,909
Total CFP Estimated Cost		\$120,721			\$124,343

## PHA Public Housing Drug Elimination Program Plan

**Note: THIS PHDEP Plan template (HUD 50075-PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.**

### **Section 1: General Information/History**

**A. Amount of PHDEP Grant \$** N/A

**B. Eligibility type (Indicate with an “x”)**      **N1** \_\_\_\_\_ **N2** \_\_\_\_\_ **R** \_\_\_\_\_

**C. FFY in which funding is requested** \_\_\_\_\_

### **D. Executive Summary of Annual PHDEP Plan**

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long

**Required Attachment D: Resident Member on the PHA Governing Board**

1. ☒ Yes ☐ No: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)

A. Name of resident member(s) on the governing board: Hope Hammock

B. How was the resident board member selected: (select one)?

- ☐ Elected  
☒ Appointed

C. The term of appointment is (include the date term expires): 4 years 3/31/2005

2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not?

- ☐ the PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis  
☐ the PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.  
☐ Other (explain):

B. Date of next term expiration of a governing board member: 4/1/2002

C. Name and title of appointing official(s) for governing board (indicate appointing official for the next position): Mayor appoints, approved by City Council

## **Required Attachment E : Membership of the Resident Advisory Board or Boards**

1. List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)
 

A.	Michele Oliver, Chairperson	Massey St.	Single Mother
B.	Hope Hammock	Cedar St.	Minority Single Mom
C.	Shelia Brady	Massey St.	Single disable
D.	Darrell Steenbergen	Cedar St.	Elderly disable
E.	Linda Jackson	Massey St.	Single Mother
F.	Lee Johnson	Cedar St.	Single
G.	Virgie Keen	Massey St.	Elderly/Grandmother
H.	Dala Rodgers	Massey St.	Elderly
I.	Amy Williams	Massey St.	Family
J.	Sandy Keen	Third St.	Single
K.	Bridget Adamson	Third St.	Family
  
2. The members of the Housing Authority of Scottsville Resident Advisory Board were chosen from the following groups; elderly, disable, minority, and family. Although the HAS is located in one site, we attempted to recruit members from each of the three street composing the authority.

## **Required Attachment F: Comments of Resident Advisory Board or Boards & Explanation of PHA Response**

1. The Green Valley Apartments Resident Advisory Board regular meeting was held on January 29, 2002, with seven (7) members present. Executive Director David Dinwiddie was present to explain the Annual Plan for Year 2002 and Administrative Assistant Tammy Starks recorded the comments.

A. Comments: Executive Director Dinwiddie distributed copies of the annual plan and pointed out the changes to the plan submitted last year. The progress of several projects were discussed and the annual plan and 5 year plan was discussed in detail.

Question: We like the new smoke alarms but, can you make them a little less sensitive?

Director's Response We will have the maintenance director check to see if they can be made less sensitive.



Question:	Can we get fire extinguisher?
Director's Response	I think that is something we can handle without a line item from the Capital Fund. We will check into it immediately.
Question:	Will we be getting range hood?
Director's Response	Yes, they have been budget with the stove replacements.
Question:	Can we get splash boards behind the stoves?
Director's Response	We will look into the issue as we replace the stoves. At the very least, I believe we can paint behind the stove with a paint that will allow you to wipe the grease off with out removing the paint.
Question:	Will we be able to get the street paved (Massey Street)?
Director's Response	The street has been delegated to the city and place on their list. I have been told that the street will be paved in May of this year.
Question:	We would like to have a door bell.
Director's Response	All the units have electrical wiring at the door for the light switch, we will see if this can be used for door bells. We will also look that the cost to see if itneeds to be added to the Capital Fund or if it can be handle in other ways.

### **Required Attachment G: Deconcentration and Income Mixing Analysis Status Questions**

Does the PHA have any general occupancy (family) public housing developments covered by the deconcentration rule? NO

**Required Attachment H: Voluntary Conversion Required Initial  
Assessment Status Questions**

- (a.) How many of the PHA's developments are subject to the Required Initial Assessments? One (1)
- (b.) How many of the PHA's developments are not subject to the Required Initial Assessments based on exemptions (e.g., elderly and/or disabled developments not general occupancy projects)? None (0)
- (c.) How many Assessments were conducted for the PHA's covered developments? One (1)
- (d.) Identify PHA developments that may be appropriate for conversion based on the Required Initial Assessments: None (0)
- (e.) If the PHA has not completed the Required Initial Assessment, described the status of these assessments. Completed

## Required Attachment I: Performance & Evaluation Reports

The Housing Authority of Scottsville has no open Capital Fund Accounts. The 2002 Capital Fund was closed out 3/26/2002.

Annual Statement/Performance and Evaluation Report				
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/				
PHA Name:		Grant Type and Number		
Housing Authority of Scottsville		Capital Fund Program: KY36P104501		
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised A		
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input checked="" type="checkbox"/> Final Performance and Evaluation Report		
Line No.	Summary by Development Account	Total Estimated Cost		
		Original	Revised	
1	Total non-CFP Funds			
2	1406 Operations			
3	1408 Management Improvements			
4	1410 Administration			
5	1411 Audit			
6	1415 liquidated Damages			
7	1430 Fees and Costs			
8	1440 Site Acquisition			
9	1450 Site Improvement	\$59,941		
10	1460 Dwelling Structures	\$34,500		
11	1465.1 Dwelling Equipment—Nonexpendable			
12	1470 Nondwelling Structures			
13	1475 Nondwelling Equipment	\$15,000		
14	1485 Demolition			
15	1490 Replacement Reserve			
16	1492 Moving to Work Demonstration			
17	1495.1 Relocation Costs			
18	1498 Mod Used for Development			
19	1502 Contingency			
20	Amount of Annual Grant: (sum of lines 2-19)	\$109,441		
21	Amount of line 20 Related to LBP Activities			
22	Amount of line 20 Related to Section 504 Compliance			
23	Amount of line 20 Related to Security			
24	Amount of line 20 Related to Energy Conservation Measures			

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/**  
**Part II: Supporting Pages**

PHA Name:		Grant Type and Number			
Housing Authority of Scottsville		Capital Fund Program: KY36P104501			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost	
				Original	Revised
KY 104-001	Park Land Improvement	1450	1	\$17,000	
Scottsville	Replace Kitchen Cabinets	1460	5	9,500	
	Install HW Smoke Detectors	1460	198	15,000	
	Install GFI's	1460	118	10,000	
	Landscaping	1450	36	7,941	
	Maintenance Truck	1475	1	15,000	
	Sidewalk Repair	1450	1900	12,000	
	Playground Equipment	1450	1	23,000	

